



ENOR ENVIRONMENTAL DISCOVERY CAMP

is a nationally recognized, award-winning educational program sponsored by the CSU Jefferson County 4-H program. ENOR is celebrating **50 years** of offering meaningful learning adventures outdoors!

SEEKING outgoing & passionate individuals to join our team. The ideal candidate must be able to guide campers through experiential learning experiences, in a safe and caring environment, and be a collaborative team player. The day is a combination of hiking on local public lands, and planned activities following curriculum designed for each grade level.

2024 DATES: June 3 - July 12 (no camp the week of July 1st – 5th)

HOURS: 7:30 a.m. - 4:30 p.m. daily, Monday through Friday

SALARY: \$21-\$22/hour dependent on qualifications

POSITION HIRING: supervisor/team lead/driver for 6th-8th grade camp

PROGRAM INFORMATION

POSITION PURPOSE: Performs administrative and supervisory work in implementing environmental education programs on a seasonal basis through Colorado State University Extension in Jefferson County.

JOB RESPONSIBILITIES

- To ensure the program meets adult/child ratios consistently, applicants are asked to be available to work the entire 5 weeks of employment.
- Provides leadership and organizes, coordinates, and implements environmental education programs, performs direct program supervision, scheduling and preparing daily activities and use of trails based on curriculum, lessons and philosophies developed by Colorado State University Extension in Jefferson County; performs weekly evaluations of the program and modifies programs as necessary to address deficiencies. Informs Camp Coordinator of program modifications and identified needs for curriculum updates; holds staff meetings for educators in program.
- Assigns, directs, and supervises activities of assigned seasonal educators, ensuring adherence to established policies, procedures, and standards; and assists and advises team, as necessary, with integrity in thought, word and deed; resolving problems as non-routine situations arise; ability to lead a team with inspiration, encouragement, enthusiasm and respect.
- Administers or makes recommendations for routine personnel matters affecting team, including, training, assigning, scheduling, granting leave, appraising, and disciplining, etc. May assist with recruiting, interviewing, and hiring.
- Establishes and maintains effective relationships with field site personnel and the children and their families, building rapport and friendship; and maintains contact with parents and places calls to parents for children, when necessary.
- Administers medications, first aid or CPR, when necessary.
- Oversees daily transportation to and from program sites; oversees daily van safety checks. Monitors driving safety of team members.
- Leads daily opening and closing circles with program participants and staff.
- Organizes, maintains, and monitors use of program equipment, including outdoor safety equipment, compasses, maps, first aid equipment, emergency tools, alarms, etc.; ensures that all equipment is properly stored and returned; and requests replacements as needed.

MINIMUM TRAINING AND EXPERIENCE

- Must have verifiable education or training in work with school-age children in such areas as recreation, education, scouting, or 4-H; and must have completed at least one of the following qualifications.

- a. A four (4) year college degree with a major such as recreation, education with a specialty in art, elementary or early childhood education, environmental education, or a subject in the human services field.
- b. Two years of college training and six (6) months of satisfactory and verifiable full-time or equivalent part-time or, paid or volunteer, experience since attaining the age of eighteen (18), in the care and supervision of 4 or more children.
- Previous experience building and leading a team preferable.

SPECIAL REQUIREMENTS

- Possession of a valid driver's license issued by the State of Colorado.
- Certification in CPR/First Aid by the start of camp. WFA certification is also acceptable.
- Must satisfactorily clear FBI/CBI fingerprint print & child abuse background checks to be considered.

PHYSICAL REQUIREMENTS

- Must be able to hike moderate to difficult trails
- Ability to carry backpack packed with daily program equipment and supplies

Apply here: [https://jobs.colostate.edu/postings/138981\[jobs.colostate.edu\]](https://jobs.colostate.edu/postings/138981[jobs.colostate.edu])

See our [website](#) at for more program information, or contact Sharon at srmoore@jeffco.us or 303.271.6637.



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